



**LAWYER REFERRAL SERVICE
APPLICATION FOR PANEL MEMBERSHIP**

2850 Zebulon Ave, Charlotte, NC 28208
A Public Service of the Mecklenburg County Bar

Mecklenburg County Bar (MCB) Lawyer Referral Service (LRS) Panel Members must fill out an application **each fiscal year**. The fiscal year begins on July 1 and runs through June 30 each year. There is a \$150 annual membership fee. This fee allows for referrals under two (2) main subject areas and an unlimited number of subsection practice areas under those subject areas. For each additional subject area, there is an additional \$50 fee. Fees will **not** be prorated if a panel member joins after July 1.

Eligibility for Referrals in Certain Subject Areas: You **must** complete and attach to your application the forms found on pages 5-8 if you would like referrals for the following subject areas: **Family Law, Criminal Law, or Bankruptcy**. Applicants who do not submit these forms will not receive referrals in these subject areas until the forms are completed.

NOTE: Applicants engaged in active practice for less than two (2) years will be assigned a Panel Member mentor with whom they are to consult in connection with client and case referrals.

Completed applications should be emailed to LSAssistant@meckbar.org, faxed to 704-333-6209, or mailed to the MCB at the following address:

Mecklenburg County Bar
C/O Lawyer Referral Service
2850 Zebulon Ave.
Charlotte, NC 28208

Checks must be made payable to the **Mecklenburg County Bar**. You may also pay online at the MCB Store at Meckbar.org.

**LAWYER REFERRAL SERVICE
APPLICATION FOR PANEL MEMBERSHIP**

Name: _____

Office Address: _____

Phone: _____ Fax: _____ Email: _____

Liability Carrier & Policy Number: _____

Expiration Date: _____

I was admitted to practice in North Carolina in _____ and have been engaged in active practice in North Carolina since _____.

Other states in which I am licensed: _____

Are you or your staff fluent in other languages? If so, which ones?

I will accept some cases with either no advanced fee retainer or a modest advanced fee retainer.

I offer unbundled services in some areas of law.

Please list those areas: _____

I am willing to travel to the following counties or State:

- Cabarrus
- Catawba
- Cleveland
- Gaston
- Iredell
- Lincoln

- Rowan
- Rutherford
- Stanly
- Union
- South Carolina
- Other: _____

I am admitted to practice in the United States Federal Courts in the:

- Middle District
- Western District
- Eastern District

LAWYER REFERRAL SERVICE

APPLICATION FOR PANEL MEMBERSHIP

Panel Members may select two (2) main subject areas and unlimited subsections. Panel Members may select additional subject areas for fifty dollars (\$50.00) each. (Where applicable, please indicate plaintiff/defendant/both).

Criminal Law

- Appeals
- Domestic Violence
- Expungement
- Federal
- Felonies
- Juvenile
- Misdemeanors
- Sexual Abuse
- State
- Traffic

Business Law

- Appeals
- Business Bankruptcy
 - ___ Creditor
 - ___ Debtor
- Collections
- Contract/Corporation
- Entertainment
 - ___ Music
 - ___ Performing Arts
 - ___ Sports
- Environmental
- Franchise
- Incorporation/Governance
- Internet/Social Media Law
- IP Law
 - ___ Copyright
 - ___ Patent
 - ___ Trademark
- Litigation
- Small Business
- Stocks/Securities
- Transactional

Labor Law

- ADA
- Contracts
- Discrimination
- Employment Relations
 - ___ Employee
 - ___ Employer
 - ___ Both
- ERISA
- Federal Court
- Harassment
- Long-Term Disability
- Severances/Contracts
- Short-Term Disability
- Unemployment Benefits
- Unemployment Benefits Appeals

- Workers' Compensation
- Wrongful Termination

Estate Law

- Elder Care
- Estate Administration
- Estate Planning
- Guardianship
- Incompetency
- Involuntary Commitment
- Living Wills
- Medicaid
- Medicare
- Power of Attorney
- Probate Disputes
- Trusts
- Wills (Simple)

Family Law

- Absolute Divorce
- Adoptions
- Agreements
 - ___ Separation
 - ___ Pre-nup
 - ___ Post-nup
- Alienation of Affection
- Alimony
- Appeals
- Child Custody & Visitation
- Child Support
- Domestic Violence
- Equitable Distribution
- Grandparent's Rights
- Guardianship
- Legitimations
- Name Change
- Post Separation Support
- Registrations of Foreign Orders
- Third Party Rights
- Termination of Parental Rights

**Individual Rights/
Administrative**

- AIDS/HIV Rights
- Arbitration
- Bankruptcy—Personal
- Civil Rights
- Consumer – Auto
- Consumer – Debt
- Education/Students' Rights
- Fraud
- HIPAA

- Identity Theft
- Immigration
- School/Exclusionary
- Social Security
- Social Security Appeals
- Social Security Disability
- Veterans' Claims

Litigation

- ___ Plaintiff
- ___ Defendant
- ___ Both
- Appeals
- Asset Protection
- Construction
- Contract
- Federal Court
- Insurance – Medical
- Insurance – Other
- Libel/Slander
- Negligence – Medical
- Negligence – P.I.
- Negligence – Slip & Fall
- Nursing Home Neglect
- Premises Liability
- Product Liability
- Professional Negligence
 - ___ Legal
 - ___ Medical
- Property Damage
- Registrations of Foreign Orders
- Small Claims
- Wrongful Death

Real Estate

- Condemnation
- Construction
- Foreclosure
- Homeowners Association
- Landlord/Tenant – Commercial
- Landlord/Tenant – Residential
- Municipal/City/County
- Real Estate – Commercial
- Real Estate – Residential

Tax Law

- Appeals
- Corporate Taxation
- General Tax Forms & Filings
- Individual Income Tax

**LAWYER REFERRAL SERVICE
APPLICATION FOR PANEL MEMBERSHIP**

I have read and agree to abide by the LRS Guidelines and provide each referred client up to a thirty (30) minute consultation. Each client shall pay a consultation fee of fifty dollars (\$50.00) collected by the LRS Staff prior to receiving a referral. Should the client retain me for legal services, I agree to pay to the LRS ten percent (10%) of any legal fee in excess of three hundred dollars (\$300.00) paid by a referred client. The LRS Commission shall be paid no later than thirty (30) days after I receive the client's fee or, in cases in which the initial fee is waived, after the case is settled.

I certify that I am qualified to handle the subject areas of law that I have marked on page three (3) by virtue of my experience, education and/or CLE participation.

I will accept the subject areas of law that I have specifically marked on page three (3) of this application. I understand that if on any occasion I reject a referral for any reason, I may be rotated to the end of the list.

I agree to pay the MCB a nonrefundable, annual membership fee of one hundred fifty dollars (\$150.00) for two (2) subject areas plus fifty dollars (\$50.00) for each additional subject area if interested. Fees will not be prorated if a panel member joins after July 1.

Initial Membership Fee for up-to two (2) subject areas \$150.00

\$50.00 per additional subject area + _____

Grand Total

Signature: _____

Date: _____

****PLEASE MAKE CHECK PAYABLE TO THE MECKLENBURG COUNTY BAR****

Family/Domestic Law Subject Matter Application

Eligibility Criteria for Referrals

- I.** Persons who are certified by the North Carolina State Bar Board of Legal Specialization as specialists in Family Law are automatically eligible to receive referrals for all Family Law Cases.
- II.** To receive referrals in the categories listed below, persons who are not certified as specialists in Family Law:
- (1) Must have obtained, within the preceding 24-month period, six (6) CLE credits in Family Law and handled at least two (2) cases of each category designated for referrals; and
 - (2) If licensed for less than two years, must have an LRS Panel Member mentor.
- III.** Designate the categories in which you wish to receive referrals.

Categories

- | | |
|---|---|
| <input type="checkbox"/> Adoptions | <input type="checkbox"/> Grandparent's Rights |
| <input type="checkbox"/> Alienation of Affection | <input type="checkbox"/> Prenuptial Agreements |
| <input type="checkbox"/> Alimony | <input type="checkbox"/> Postnuptial Agreements |
| <input type="checkbox"/> Appeals | <input type="checkbox"/> Post Separation Support |
| <input type="checkbox"/> Child Support (non-guidelines) | <input type="checkbox"/> Separation Agreements |
| <input type="checkbox"/> Custody/Visitation | <input type="checkbox"/> Termination of Parental Rights |
| <input type="checkbox"/> Divorce From Bed & Board | <input type="checkbox"/> Third Party's Rights |
| <input type="checkbox"/> Equitable Distribution | |

- III.** Complete the section below and sign it.

Name: _____ Firm: _____

Are you a Board-certified specialist in Family Law?

Yes No

Have you completed at least six CLE credits in Family Law within the last 24 months?

Yes No

Have you had substantial involvement in at least two cases in the family law categories designated above?

Yes No

Signature: _____ Date: _____

Please indicate whether you are interested in mentoring less experienced lawyers in family law cases:

Yes No

Criminal Law Subject Matter Application

Eligibility Criteria for Referrals

Name: _____ Firm: _____

Are you certified in Criminal Law? Yes No

If yes, please indicate on page 3 the categories in which you wish to receive referrals.

If no, please complete the form. You may choose an unlimited number of categories below (for which you are qualified).

PART A

For any of the selected categories below, you are not required to prove prior experience. Please indicate the categories in which you wish to receive referrals.

Misdemeanors Traffic Violations Expungements

PART B

In order to be referred certain criminal defense cases, the applicant must meet standards established for the type of referral desired. At least 25% of your current practice should be in criminal law work. Please indicate your criminal defense experience as follows: _____% of my practice is in the criminal defense area.

FELONIES

Membership on the felony panel is automatic if the applicant is on the state court indigent panel list for felonies or worked in felonies at a public defender agency. Otherwise, ten (10) felony criminal cases taken to resolution within the last two (2) years are required.

I am am not a member of the state court indigent list for felonies.

How many felony criminal cases have you taken to resolution within a two (2) year period? _____

I would be interested in being referred Capital murder cases Child sex offense cases
(see page seven below for required experience)

FEDERAL

For federal criminal referrals, ten (10) federal criminal cases taken to resolution with the last five (5) years is required.

How many federal criminal cases have you taken to resolution within the last five (5) years? _____

JUVENILE (Delinquent)

Juvenile referrals require three (3) cases within the last five (5) years.

How many juvenile cases have you taken to resolution within the last five (5) years? _____

CAPITAL MURDER CASE

Membership is automatic if the applicant is on the state court indigent list for capital crimes. Otherwise, one (1) case taken to resolution within the last five (5) years is required.

I am am not a member of the state court indigent list for capital crimes.

How many cases taken to resolution within the last five (5) years for the following:

_____ # 1st degree
_____ # 2nd degree
_____ # Voluntary

_____ # Capital murder
_____ # Involuntary
_____ # Manslaughter

How many capital murder cases have you taken to penalty phase? _____

Case Name	Case Number
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

CHILD SEX OFFENSE

For child sex offense referrals, ten (10) cases taken to resolution within the last five (5) years are required.

How many child sex offense cases have you taken to resolution within the last five (5) years? _____

Case Name	Case Number
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Signature: _____ Date: _____

Please indicate whether you are interested in mentoring less experienced lawyers in criminal law cases.

Yes No

BANKRUPTCY EXPERIENCE PANEL

CHAPTER 7

I hereby certify that I have handled five (5) Chapter 7 Bankruptcy cases to conclusion within the last three (3) years and that I am familiar with the current provisions of this Chapter and am qualified to advise clients regarding this chapter.

1. Case # _____ District _____ Filing Date _____ Discharged _____
2. Case # _____ District _____ Filing Date _____ Discharged _____
3. Case # _____ District _____ Filing Date _____ Discharged _____
4. Case # _____ District _____ Filing Date _____ Discharged _____
5. Case # _____ District _____ Filing Date _____ Discharged _____

CHAPTER 13

I hereby certify that I have filed three (3) Chapter 13 Bankruptcy cases that have been confirmed by the applicable Bankruptcy Court within the last three (3) years and that I am familiar with the current provisions of this Chapter and am qualified to advise clients regarding this chapter.

1. Case # _____ District _____ Filing Date _____ Confirmation _____
2. Case # _____ District _____ Filing Date _____ Confirmation _____
3. Case # _____ District _____ Filing Date _____ Confirmation _____

CHAPTER 11

I hereby certify that I have filed two (2) Chapter 11 Bankruptcy cases that have been confirmed by the applicable Bankruptcy Court within the last three (3) years and that I am familiar with the current provisions of this Chapter and am qualified to advise clients regarding this chapter.

1. Case # _____ District _____ Filing Date _____ Confirmation _____
2. Case # _____ District _____ Filing Date _____ Confirmation _____

CHAPTER 12

I hereby certify that I have filed at least one (1) Chapter 12 Bankruptcy case within the last three (3) years and that I am familiar with the current provisions of this Chapter and am qualified to advise clients regarding this chapter.

1. Case # _____ District _____ Filing Date _____

Agreement:

I hereby certify that I will complete at least two (2) hours of continuing legal education in Bankruptcy each calendar year.

Print Name: _____ Phone: _____

Signature: _____ Date: _____